



Code of Conduct

Repairers and Service Engineers from Computer Services will be competent to perform the repairs and services they undertake.

Any information seen on a computer being repaired or serviced will remain completely confidential unless a court orders its disclosure or unless it would be illegal not to disclose it.

Computer Services will only charge for work actually carried out.

If computer repairs or services are supplied within residential premises, all reasonable steps will be taken to ensure that vulnerable residents are not put at risk by Repairers or Service Engineers, or by anything a Repairer or Service Engineer may do.

Computer Services will always dispose of computer drives or recordable material in such a manner that all personal information previously contained on the drive or material is completely destroyed.

Computer Services supports the right of each person to privacy and responsible treatment of their personal information.

Computer Services practice the golden rule, by treating others as we would want to be treated online and offline.

Computer Services comply with the laws applicable in cyberspace, with the terms of service of their Internet providers and with the rules of netiquette.

Computer Services will always respect the privacy of others, the ethics of confidence and will not discuss Computer Services internal operations with third parties.

Computer Services will follow this Code of Conduct even when confronted with anything that offends their personal morals or beliefs.

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